

## General Education Council

October 11, 2017

### Minutes

**PRESENT:** Joan Brewer, David McKenzie, Chris Stone, Rich Sleezer, Carol Lucy, Andy Houchins, Jo Kord, Amy Oelschlager, Damara Paris, Sheila Markowitz, Steven Lovett, Qiang Shi, and Shawna Shane

**ABSENT:** Kathy Landwehr, Klassee Crawford, Maddison Thompson, Kim Massoth

**Approval of Minutes** – After a brief discussion and some clarification from Lovett about procedure, approval was pushed back to next Council meeting to allow members to read the minutes posted in Canvas. Minutes from Sept 27<sup>th</sup> will be voted on October 25<sup>th</sup>.

**Criteria for Review of General Education Courses:** Stone asked Sleezer to lead a discussion on the course review criteria. Sleezer provided a brief overview of the 6 criteria outlined in a handout first reviewed during the September 27, 2017 meeting. Three options for frequency of assessment reporting were provided in the version reviewed (Criterion 6). He also provided details of how the review process might work in terms of how often the Council would review courses, contacting departments about courses that were being considered for status change, and options (keep, remove, move to the accepted substitution list, offering a petition for a different course) for status change. Sleezer was tasked with contacting chairs about the review process and courses that might be under review if the council votes to adopt the criteria.

**Fall schedule for petition review:** Sleezer also reviewed with the Council a proposed schedule for review of petitions to add courses to the General Education Program developed in consultation with Massoth. If adopted, petitions would need to be provided to the LAS office by November 28<sup>th</sup>. They would be made available to Council Members during the November 29<sup>th</sup> meeting. Petitioners would be invited to the December 6<sup>th</sup> meeting to present their petitions and answer questions. Council would review petitions and vote on them during the December 13<sup>th</sup> meeting.

A question was raised about voting via a digital survey tool. Stone indicated that would be simple to do if allowable. Lovett explained that if members were absent they could still vote via

proxies. It was noted that the petition review schedule would need to be made available to departments as soon as possible.

Lovett suggested that it would be nice to have all such Council business tasks on a schedule (Curricular Changes, Courses Review/Deletions, Petitions, etc.). Stone facilitated a discussion about scheduling but no formal action was taken.

Meeting adjourned at 4:02.

Recorder: rs