

General Education Program Assessment
Steering Committee
Minutes
February 6, 2017
1:30 p.m. – 2:30 p.m.

Members Present

David Cordle (Provost and VP for Academic Affairs)

Brent Thomas (Dean LA&S)

Rich Sleezer (Associate Dean of LA&S and Director of the General Education Program)

JoLanna Kord (Assistant Provost for Institutional Research and Assessment)

1. The December 2, 2016 minutes reviewed and accepted as written.
2. Rich provided an update of the work being currently done with the AY2017 GEAT.
 - a. The draft versions of the executive summaries have been submitted and entered into the compliance assist interface.
 - b. The group is currently completing a survey that will be sent out to all general education faculty related to core skills GE Goal 1, objectives a-d being taught/practiced in their courses.
3. Planning for the AY2018 GEAT.
 - a. Some discussion ensued regarding the success of continuing GEAT, and if the purpose of the group was going to be beneficial going forward.
 - b. If we continue forward, we will need to make decisions about who will be on the team next year (AY2018) and what GE Goal(s) will be targeted for program level assessments.
4. Planning for Comprehensive Implementation Strategies related to:
 - a. The Assessment of the Institutional Processes for Assessment of Student Learning in General Education Report
 - i. What defines progress? Dialogue continued on the course embedded assessment reporting for general education courses including the progress made in faculty participation.
 - ii. What is the policy? There is policy recommendation under consideration in the faculty affairs sub-committee of the faculty senate. It is anticipated that by the end of the 2017 AY that faculty will be expected to assess their courses as a part of their teaching responsibilities.
 - iii. What is the process? The General Education Assessment report from AY2016 was shared with the group as a handout. This document evidences

the general education assessments being accomplished and explains the planning mechanisms that are in place for assessment of the general education program.

- iv. Where is the evidence? Evidence documents for general education assessment are uploaded into the compliance assist interface where the report for the GE program is recorded.
 - v. How is it shared? The general education assessment report is shared with SLAC, Council on General Education, Deans, and the Provost.
 - vi. What changes were made? The evidence of course level changes in part of the report generated from the General Education Course Embedded Assessment survey. The data/report trail for changes made by the Council on General Education reside in the meeting minutes. At this point in time, it is unclear as to how the information is generating additional purpose.
- b. The Memorandum for Compliance with HLC Directives for Assessing General Education (The GEAS didn't get to this part of the agenda as the meeting time expired). We will cover these areas at our next meeting.
- i. Policy documents related to expectations for faculty participation in assessment practices and reporting
 - ii. Policy documents related to recognizing assessment as an important part of overall teaching responsibilities including alignment with performance evaluation, merit and the tenure process
 - iii. Assessment Planning
 - 1. GEAT
 - 2. Program Review and Assessing Existing Courses
 - 3. Course Embedded Assessments
 - 4. Institutional Knowledge and the Value of General Education
5. Open Discussion – None
6. Meeting Adjourned 2:45 p.m.