

General Education Program Assessment
Steering Committee
Minutes
April 26, 2017
8:00 a.m. – 9:00 a.m.

Members Present

David Cordle (Provost and VP for Academic Affairs)

Brent Thomas (Dean LA&S)

Rich Sleezer (Associate Dean of LA&S and Director of the General Education Program)

JoLanna Kord (Assistant Provost for Institutional Research and Assessment)

1. The April 17, 2017 minutes reviewed and accepted as written.
2. The conversation about the GEAT planning proposal for AY 2018 and the review of Rich's handout document were tabled until the next scheduled meeting on May 3rd at 9:00 a.m.
3. Continued discussion for planning and implementation strategies as per the highlighted items from February 6th minutes:
 - a. The conversation continued regarding strategies to enhance faculty involvement in course-embedded assessment reporting for general education courses. Rich gave a status update for faculty he and Brent were going to contact and encourage participation in course embedded assessment reporting. Brent was also going to emphasize the importance of faculty participation at the upcoming chairs meeting. In addition, Jo will send out an additional email prompt the week of May 1-5, 2017.
 - b. Rich provided an update for the summer month's ad-hoc committee work for the Council on General Education members. The topics for group work are updating the policy and procedures for the council, studying and making recommendations for changes to the general education program goals and objectives, and to identify potential experiments (as encouraged in the council charge) to employ as a part of the general education program options for students.
 - c. The committee discussed the importance of establishing a continuous communication mechanism for informing the campus community of the general education assessment accomplishments and the resulting changes to the program.
 - d. The committee discussed the need for a long-term cyclical assessment plan for the general education program that addressed assessment at the program goal level and the course levels. This plan would be transparently articulated campus-wide and would also coordinate the program review lifecycle. Some of the thoughts involved a cyclical way for all general education courses to be vetted to ensure that the fit for

the program is right. In addition, there should be understanding that the plan would be a working document that in order to meet the needs of the institution should have the flexibility to be adapted as opportunities and pressing matters present themselves.

4. The next meeting has been scheduled for May 3, 2017 at 9:00 a.m. in the Provost's Office.
5. Open discussion: Planning for the Future – continued discussion related to accomplishments and unfinished business as we move into summer GE Assessment Strategic Planning.
6. Meeting Adjourned 9:00 a.m.