

## General Education Assessment Team Meeting

September 13, 2017

Roosevelt Hall Conference Room 109

12:00 – 1:00 p.m.

### Minutes

Members present at the Wednesday meeting: Mallory Koci, Kristy Dekat, James Costello, Rich Sleezer, and JoLanna Kord.

1. Questions – Assigned Tasks in Progress – Discussion Items – GEAT members were asked if they had any questions about the review of last years' documents or the approach for reviewing the syllabi?
  - a. Review of Last year's work and other documents, there weren't any questions about this topic.
  - b. Review of syllabi - A few questions were asked about what to document and there was clarification about the worksheet that Rich provided as an email attachment that provided a template to tally the specifics of the syllabi review. We went over the specifics listed for what to look for to identify the agenda items i., ii., and iii. We all appear to be ok in regard to what to do for the reviews and reports.
  - c. All were encouraged to reach out to Rich or Jo if there were further questions/
2. New Task – Review of Assessment Data
  - a. The GEAT reviewed the General Education Course Embedded Assessment reports that were uploaded into the GEAT template and pointed out some of the specifics of how the report was organized and how to look at the information. We looking to see if the courses that reported the assessments were in the course catalog goal listings.
  - b. In reviewing the assessment report, the GEAT were to look at questions 12 and 13 and see if there was a connection to assessing the general education goal. If the response identified the measure use to assess student learning, if the findings were stated, and if there as any related data supporting the findings. Overall, make some comments about what is observed as a result of reviewing the assessment report information.
3. We talked briefly about the senior survey results, what the information is used for and some comments about looking at editing the questions or suggestions to make the information from the survey more useful. Further work and comments can be done later in the semester.
4. This agenda item was just an opening for some thoughts we will want to discuss in the future, for now, complete the syllabi reviews and provide some comments about the information presented in the general education assessment results for each of the goals 2 and 3.
5. Meeting adjourned