

## General Education Assessment Team Meeting

October 28, 2016

Great Plains Room – Memorial Union

3:00 – 5:00

### Minutes

1. The minutes from the October 14<sup>th</sup> meeting were reviewed. Sheryl motioned and Kat seconded to accept the minutes. There was no discussion. The vote was called and all voting members in attendance approved.
2. Directive Check – The team reviewed and confirmed the reporting to be completed on behalf of the four specific directives and set deadlines for draft completion and submission.
  - a. It was decided that a draft of the executive summary (directive i) would be completed and submitted to Rich by **Monday, November 28<sup>th</sup>**. Each GEAT member writes to a respective GE Goal 1 objective, as applicable.
  - b. The other three directives will be submitted in draft form to Rich by **December 15<sup>th</sup>**. This provides a review period between **December 15<sup>th</sup> and January 15<sup>th</sup>**, where Jo and Rich will review the drafts and provide feedback to team members at the first GEAT meeting in January.
3. Handouts (Proposal; GEAT Assessment of Goal 1; PEAQ Comprehensive Evaluation Report, pgs. 42-46) were shared and discussion included a review of the documents.
  - a. The GEAT were charged with developing (draft version) a purpose of assessment statement for each of the GE Goal 1 objectives, respectively. These purpose statements will be reviewed and discussed at the upcoming Friday, November 4<sup>th</sup> meeting, with the idea of refinement and confirmation to help GEAT in going forward with additional assessment planning for the spring term. Please forward draft statements electronically to either Rich or Jo for distribution or bring copies for the team for the November 4 meeting.
  - b. It is recognized that for written communication that the thought processes and planning for the assessment practices may be more advanced than for the other three objectives.
4. It is also recognized that the assessment practices could and most likely would occur differently for each of the objectives. These details will be determined in a collegial manner where the actual assessments can both be informative and match goals of assessing the depth and breadth of contributions which are being made across the curriculum. (For example, how are the combination of courses making contributions to a specific objective affecting student learning, at what levels, and to what extent?) How is the group of courses affecting student development? Answering these questions can often explain with better depth and breadth what we learned from studying learning outcomes, course syllabi, and other assessment evidence documents.
5. Meeting adjourned at 4:50 p.m., next meeting Friday, November 4<sup>th</sup> 3-5 p.m.