

## STUDENT LEARNING ASSESSMENT COUNCIL

### Minutes

February 21, 2019

3:00 – 4:30 p.m.

Members Present: Allan Comstock, Marvin Harrell for Brian Hollenbeck, Cynthia Kane, Dan Stiffler, Roberta Eichenberg, Jim Persinger, Kevin Rabas, Kim Simons, Linda Adams-Wendling, Lynn Hobson, Chie Zenno, Michael Smith, Rich Sleezer, Roy Briggeman, Liz Diers, Marc Fusaro, Joyce Zhou, Paul Luebbbers, Steve Catt, Sarah Sutton, Tim Burnett, Zeni Colorado-Resa, Brian Denton, and JoLanna Kord

Members Absent: Alfredo Montalvo, Ellen Hansen, Gary Wyatt, Joan Brewer, Katrina Miller, Matt Seimears, and Mark Daly

1. The Minutes for the October 26 and November 15, 2018 meeting were reviewed. Kim Simons motioned and Joyce Zhou seconded to approve the October 26<sup>th</sup> minutes. All approved voice vote. Steve Catt motioned and Roberta Eichenberg seconded to approve the November 15, minutes. It was noted in the discussion that the November 15 minutes served as a record to acknowledge the individual meetings which took place from November to January. No further discussion was presented, all approved via voice vote.
2. An update on faculty participation in the assessment of student learning outcomes reporting was provided and a handout was presented to support the update. An electronic version of the document was also sent out as an attachment to SLAC members. In comparing fall 2017 to fall 2018 terms, there were a total of 228 reports submitted with 177 completed. This was a total of 10 more reports submitted in fall 2018 with a completion rate of 77.6% up from 70.6% in fall 2017. There were 68 reports dedicated to general education courses and 142 dedicated to major program course assessments.
3. Small group and individual consultation SLAC meetings will be scheduled during the month of April. Jo will be reviewing the assessment planning and reporting progress in the Planning module of Campus Labs and reach out to SLAC members to provide assistance and consultation where requested. Forthcoming will be the SLAC Small Groups Meetings, these will be one-hour in duration and will be used to leverage our analysis of the strategic planning session to ensure that the small groups are comfortable with the emerging strategies.

<b>SLAC Small Groups</b>	<b>Month/Date</b>	<b>Notes/Specifics</b>
College of Liberal Arts & Sciences Chairs and General Education Director	March 19 <sup>th</sup>	3:00 – 4:00 pm in Chairs Meeting Butcher Conference Room
The Teachers College Chairs	March 20 <sup>th</sup>	March 20 <sup>th</sup> 10:00 a.m. in Dean’s Conference Room during ALC
School of Business, SLIM, ULA, Honors College, Intensive English, and Student Affairs (Intensive English, International Education, Student Affairs Units)	March 21 <sup>st</sup>	March 21 <sup>st</sup> at 3:30 in the Greek Room of the Memorial Union

4. The SLAC engaged in a Strategic Planning Session to identify and prioritize strategies for the next 3-5 years for institution-wide assessment practices. This was step 2 of the 3-step process of a comprehensive assessment of our existing practices. Step 1 began with individual assessment interviews of SLAC members. These interviews were recorded in the Baseline survey tool and the results were first confirmed among the individuals, then distributed in a comprehensive report format. The three strategic themes emerging from the interviews were Planning, Communication, and Professional Development. Step 2 in this strategic planning session included individual unit prioritizing of the topics within the themes by selecting first, second, and tertiary priorities. We then spent time individually strategizing and identifying the ways that we can address the barriers and challenges identified in the individual interviews. And, we also recorded these strategies/ideas categorically within the three themes of Planning, Communication, and Professional Development. Next steps include the analysis of the information captured in the strategic planning session, then sharing transparently with SLAC. We will meet as an all-member group in May to finalize our strategic planning details. The goal is to create an intentional pathway to focus our institution-wide assessment efforts and practices for the next 5-year cycle.
5. Our next scheduled All Member SLAC meeting will be held on Thursday, May 16 at 3:00 p.m., location is in the WAW Library Electronic Classroom Room 209. An Outlook invite is forthcoming!
6. Meeting Adjourn – 4:25 p.m.