

## STUDENT LEARNING ASSESSMENT COUNCIL

### Minutes

April 12, 2016

Members Present: Cynthia Kane, Ellen Hansen, Gary Wyatt, Eric Conrad, Roy Briggeman, Jim Costello, Joe Yanik, Kevin Rabas, Shawn Keough, Linda Adams-Wendling, Michael Smith, Steve Catt, Dusti Howell for Zeni Colorado, and JoLanna Kord

Members Absent: Alfredo Montalvo, Allan Comstock, Andrew Smith, Dan Stiffler, Gonzalo Bruce, Jim Persinger, Joan Brewer, Kim Simons, Lynn Hobson, Matt Seimears, Shelly Rowley for Melissa Bailey, Rich Sleezer, Shawna Shane, and Eric Yang

1. The March 22, 2016 meeting minutes were distributed and reviewed. Jim Costello motioned to approve the minutes, Cynthia Kane seconded the motion, there was no discussion and all approved via voice vote.
2. Kevin Rabas presented the assessment knowledge share by introducing the use of Portfolio assessment to measure student learning in Composition I and II courses in the English, Modern Languages, and Journalism department. This process has been in place for the past four years and was initially designed and operationalized by previous Director of Composition Chris Blankenship. The model has transformed over time, but initially employed the use of a common rubric designed by the composition committee made up of faculty and students in the EMLJ department. Last year, the rubric adopted by the committee was from the AAC&U value rubrics for both written communication and critical thinking skills. This hybrid rubric was first used this past fall and will be used for scoring student portfolio's this spring as well. The method used for scoring the rubrics is to collect random samples (~100) of student works from both Composition I and II courses across all sections. A group of 12-15 faculty and graduate teaching assistants who teach the courses spend an entire day scoring the portfolios. Each portfolio is assigned two scorers, and if there is more than a 1 point differential in the scoring, a third reviewer scores the work as well. This method is to enhance inter-rater reliability. These rubric scores are then compiled and recorded in summative fashion to allow for analysis of the findings related to each rubric dimension (outcome). These findings point to areas where mean scores for the entire set of student works can be analyzed to determine potential strategies to improve student learning. Some of the changes which have been made based on the findings are enhancements to the content of the course training graduate teaching assistants who teach Composition I and II. And at the course level, strategies have been employed were a move to a more rhetoric-focused curriculum and to improve student skills in reflective writing. In addition, the composition committee significantly revised the Student Learning Outcomes for the Composition Program. This information is also used to fulfill required reporting for core skills (written communication) to the Kansas Board of Regents.
3. The 2016 Assessment Champions are:
  - a. Mallory Koci – Instructor in Interdisciplinary Studies
  - b. Andrew Smith – Associate Professor and Interim Associate Dean of SLIM
  - c. Matthew Howe – Associate Professor and Director of the Athletic Training Program in HPER

- d. Melissa Reed – Associate Professor, Elementary Education, Early Childhood Education and Special Education
- e. Dipak Ghosh – Professor and Coordinator of Assessment in the School of Business

4. Both Kenna Reeves (Verbal Communication) and Kindra Wells (Quantitative Skills and Analytical Reasoning) were recognized (will receive a \$250 stipend) for their contributions to assessment of general education core skills. Their works are used to inform improvement of student learning in their respective courses and departments. In addition, their assessments are used complete required reporting for the Kansas Board of Regents.

5. Assessment Workshop @ Johnson County Community College  
 The workshop for this year will be held on June 17<sup>th</sup>, from 9:00 a.m. – 4:00 p.m. We will be sponsoring a group of approximately 10 individuals who will attend the one day event. SLAC members are encouraged to attend or to suggest an individual from their departments to attend. We will provide transportation to and from and also pay the conference fee. Last year’s workshop was well received and we are hoping to have the same success this year. Individuals planning on attending are to contact Jo, so registration can be confirmed.

6. Updates – Planning for the upcoming year 2016-2017 see Table 1

**Table 1:** Updates Timeline for Faculty Qualifications in SKYBOX and Assessment Reports in Compliance Assist

Faculty Vitae for <b>Fall</b> Term <b>new hires</b>	<b>September 5</b>
Faculty Vitae for <b>Spring</b> Term <b>new hires</b>	<b>February 5</b>
Faculty Vitae <b>Annual Update</b> (current faculty)	<b>Annually by: February 1-15</b>
Syllabi for <b>Fall</b> Term Courses	<b>Annually by: November 15</b>
Syllabi for <b>Spring</b> Term Courses	<b>Annually by: March 15</b>
Syllabi for <b>Summer</b> Term Courses	<b>Annually by June 15</b>
Curriculum Maps (Program)	<b>Any Revisions by: May 15</b>
Complete Assessment Template in Compliance Assist	<b>Annually by: June 30</b>

7. Open Discussion – None

8. Update on Assessment Share

a. Revised Assessment Knowledge Share Schedule for the spring 2016 term:

SLAC Meeting Date	Knowledge Share Leader
February 23, 2016	Kim Simons
March 22, 2016	Eric Yang
<b>April 12, 2016</b>	<b>Kevin Rabas</b>
May 17, 2016	Linda Adams-Wendling
June 21, 2016	Cynthia Kane
July 19, 2016	Eric Conrad
August 16, 2016	Steve Catt

9. Meeting Adjourned 4:55 p.m. – Next Meeting Date: Tuesday, May 17, 2016 at 4:00 p.m. MU-Blue Key Room,