

STUDENT LEARNING ASSESSMENT COUNCIL

Minutes

May 16, 2019

3:00 – 4:30 p.m.

Members Present: Allan Comstock, Gary Wyatt, Brian Hollenbeck, Cynthia Kane, Roberta Eichenberg, Jim Persinger, Kim Simons, Linda Adams-Wendling, Chie Zenno Austin, Michael Smith, Rich Sleezer, Ellen Hansen, Marc Fusaro, Paul Luebbers, Katrina Miller, Jerry Liss, Joyce Zhou, Steve Catt, Sarah Sutton, Alfredo Montalvo, Zeni Colorado-Resa, Joan Brewer, Brian Denton, and JoLanna Kord

Members Absent: Dan Stiffler, Tim Burnett, Lynn Hobson, Kevin Rabas, and Liz Diers

1. The Minutes for the February 21, 2019 meeting were reviewed. Michael Smith motioned to approve the minutes, Kim Simons seconded. All approved via voice vote.
2. Strategic Planning Next Steps – Implementation Planning
 - a. The deadline for completing the next steps document was extended to May 30th and all SLAC members were to forward their three next steps along with their suggestions for the next steps for the Institutional Effectiveness Office. The information is to be sent to Jo via a completed electronic document.
 - b. Institutional Effectiveness (sharing our next steps document) – due to the technology issues, we were unable to retrieve the shared document from the cloud. The idea was to show the SLAC group how this assignment had been developed by the Institutional Effectiveness Office. However, Jo offered some suggestions about how to frame the next steps strategies and to provide some description of how these next steps are to be implemented.
 - c. Involving faculty and staff in implementing the three strategies and determining a timeline with expectations is an important part of a successful implementation.
3. The completion date for annual assessment reports was extended to August 15, 2019.
 - a. The reason for this extension was to provide the SLAC with the time to analyze course level assessment reports and use the course grades success data to their assessment reporting. These analyses should provide some priority direction for assessment efforts for the next academic year and to inform program and course level student learning improvement strategies.
 - b. The course level assessment reports for the fall term have already been distributed to the department chairs and deans. The spring term individual reports will be distributed by the end of the May 24th week. There may be a few more individual reports trickle in after this time. These files will be forwarded when the assessments are completed, accordingly.

4. Using Data to Prioritize Student Learning Improvement Strategies
 - a. This portion of the meeting was not as productive as we would have liked due to a technology issue where the SLAC were unable to access the Hornet365 OneDrive - emporia.edu and the affiliated Retention Dashboard and JK Course Grades Success files. It ended up that Jo used the desktop computer and big screen to show individuals how to look at the two files to identify where to narrow down the courses and times during the student learning experience where students were having problems with being successful.
 - b. It was mentioned that the retention dashboard would be better if expanded to include those students in minor programs of study.
 - c. It was also mentioned that data to identify the incoming academic preparation of students in the majors would be beneficial to know.
 - d. Preparing additional data sets that can be used to identify key areas for improvement of student learning has been identified as one of the top three priority strategies for the Office of Institutional Effectiveness.

5. Individual One-on-One Assessment Consultation Meetings during June or July will be scheduled.
 - a. Each SLAC member will meet at least once during this time frame to provide assistance in completing assessment reports and implementing the three strategic next steps. Jo will be sending out a doodle poll for individuals to self-select when they would like to meet.
 - b. SLAC members can contact Jo to set up individual consultations at any time during the summer term, and multiple meetings are ok as requested for assistance.

6. The next All-Member SLAC meeting will be held on Thursday, September 5th at 3:30 p.m. The scheduling invite will be sent out later in the summer and will contain the meeting location. The location will depend on the type of meeting agenda we will have. Any requested agenda items should be sent to Jo via email.

7. Meeting adjourned at 4:30 p.m.