

## **Application and Admission Requirements**

### **ESU Graduate School Application and Requirements**

The student must submit an application for admission to the ESU graduate school following the Online Graduate Application found at <https://www.emporia.edu/graduate-school/admissions-costs/graduate-school-admissions-requirements/>

### **ESU Nursing MSN Program Application and Requirements**

To be considered for admission to the ESU Nursing MSN program, the student must first be admitted to the ESU Graduate School. Once admitted to the ESU Graduate School, the student must apply to the ESU Nursing MSN program. The student must submit the following required documents with their application to the ESU Nursing MSN program:

1. Proof of residency in the state of Kansas or Missouri.
2. A copy of the student's current state of Kansas or Missouri or compact unencumbered registered nurse (RN) license.
3. Upon being accepted to the MSN program, the student will receive instructions to upload documents to the data management system. Students will not be admitted to the ESU Nursing MSN program until all requirements are completed. Upon admission, the student will be allowed to enroll in NU 800.

Upon notice of official acceptance to the ESU Nursing MSN program and **before admission or enrollment in any MSN course**, the student must submit documentation of the following requirements per the instructions provided by the ESU Nursing program. Emporia State University does not assume responsibility for any cost associated with students attaining and maintaining program requirements. All students must remain in compliance with the ESU Nursing MSN program requirements throughout the program. Failure to maintain all requirements throughout the MSN program will result in the inability of the student to enroll in subsequent nursing courses, may result in the student failing the course(s) they are enrolled in at the time, and may result in withdrawal from the MSN program. Program requirements include the following.

- Current unencumbered Registered Nurse (RN) License
- Professional Liability Insurance
- Health Insurance
- Background Check
- Drug and Alcohol Testing
- CPR Certification (~~AHA BLS for healthcare providers~~)
- Health Requirements/Immunizations Records

### **Registered Nurse Licensure**

Each student must maintain a current unencumbered license to practice professional nursing in the United States of America. Emporia State University does not assume responsibility for any cost associated with maintaining licensure to practice professional nursing.

### **Professional Liability Insurance**

Each student is required to have and maintain professional liability insurance. Annual coverage must be for \$1,000,000 per incident/\$3,000,000 aggregate. Students must submit proof of insurance as a certificate or memorandum of insurance. Each student must notify ESU Nursing if, for any reason, a lapse in coverage has occurred. Emporia State University does not assume responsibility for any costs associated with the insurance coverage.

### **Health Insurance**

Each nursing student is required to be covered by a current accident and health insurance policy throughout the ESU Nursing MSN program. Emporia State University does not assume responsibility for any premium, co-payment, or other costs associated with the student's insurance coverage. Fees and subsequent costs resulting from injury, exposure, or physical occurrence incurred by a student while

participating in ESU Nursing MSN program activities are the student's responsibility and may or may not be covered by the student's health insurance plan.

If insurance coverage or policy information changes in any way during the time the student is in the ESU Nursing MSN program, it is the student's responsibility to notify the ESU Nursing program office immediately and submit a new verification form.

Students who fail to maintain coverage are not in compliance with the ESU MSN program requirements and will not be allowed to participate in any MSN program requirements, which may result in the student being withdrawn from nursing courses.

### **Background Check**

All students accepted to the ESU Nursing MSN program must complete a background and criminal history check. Students are not allowed to participate in activities involving the MSN program until the background and criminal history checks are complete. Additional background checks may be required by the agency where the student will complete their internship course or at the request of the ESU Nursing program Assistant Dean. The student is responsible for the cost of obtaining background check information. Emporia State University does not assume responsibility for any cost associated with a background check.

Students with a criminal history or arrests for which action is still pending will be evaluated on an individual basis, with no guarantee of admission to the program or continuation in courses. Any student who does not consent to required disclosure or background checks or does not meet the requirements/continued requirements will not be allowed /to continue in the MSN program. The ESU Nursing program reserves the right to request repeat background and criminal history checks at the student's expense if deemed necessary.

### **Drug and Alcohol Testing**

All students accepted to the ESU Nursing MSN program must complete a drug screening test before being admitted to the MSN program. The drug screen must be performed by a reputable lab or vendor. The MSN student shall bear the cost of all initial and follow-up drug and alcohol testing. Emporia State University does not assume responsibility for any cost associated with drug and alcohol testing.

The drug screening test must, at a minimum, show negative test results for amphetamines, barbiturates, benzodiazepines, opiates, fentanyl analogs, marijuana, methadone, meperidine, and cocaine. Students must disclose to the Nursing program Assistant Dean or (faculty designee) if they have previously:

1. Been required to undergo additional drug testing for cause.
2. Been required to participate in a drug counseling program at the time of their placement at a hospital or during the 6-month period prior to applying to the ESU MSN program.
3. Failed a drug test or has or will enter drug counseling.

The student shall sign an "*Acknowledgement and Authorization*" related to the Drug and Alcohol Testing policy and a "*Consent to and Release of Health Information*." A copy of the signed Consent form shall be provided to internship agencies the student will attend, along with a copy of the drug screen report. The agency where the student will complete their internship course may require additional drug and alcohol testing.

While participating in the ESU Nursing MSN program, each student must comply with the internship organization's Substance Use in the Workplace policy. In addition, each student must comply with the following requirements of this policy:

Students will notify the Nursing program Assistant Dean whenever they have reasonable concerns that another student has violated the policy.

By accepting admission to the ESU Nursing MSN program, which is validated by the student enrolling in NU 800, the student consents to undergo drug and alcohol testing upon reasonable suspicion that the

student has violated the policy or after any "on-the-job" accident which involves injury requiring medical treatment or evaluation to the student or another person, or property damage. Reasonable suspicion and reportable accident testing should include amphetamines, barbiturates, benzodiazepines, carisoprodol, opiates, fentanyl analogs, methadone, meperidine, marijuana, and cocaine.

Upon suspicion of alcohol or drug abuse, testing for the presence of alcohol or metabolites of drugs will be conducted by analysis of breath, saliva, blood, urine, or other accepted testing methodology.

All information identified, as set forth in this policy, will be shared by the Nursing program Assistant Dean with the nursing faculty on an as-needed basis.

All violations or suspected violations of the Drug and Alcohol policy will be reported to the supervisory faculty and Nursing program Assistant Dean for investigation.

Should the initial drug screening test disclose adverse information on any student, the nursing program shall have no obligation to allow the student admission to or continue in the nursing program. Any student who violates the policy for drug or alcohol abuse at any time while admitted to the MSN program or refuses to cooperate with the requirement for reasonable suspicion and reportable accident testing, the nursing program may immediately remove the student from participation in the nursing program, pending further evaluation and investigation.

If the evaluation and investigation indicate the student is impaired due to alcohol or other drug abuse and the student agrees, a referral will be made to the ESU Alcohol & Drug Abuse Prevention (ADAP) office or an appropriate medical professional, as deemed necessary.

If the student refuses treatment, the student will not be in compliance with the ESU Nursing MSN Program Policies and will not be eligible to complete required MSN program requirements, and will be withdrawn from the nursing program without the option to **be readmitted**.

Students will also be referred to the Kansas Nurse Practice Act (reasons for denial, revocation, limited or suspension of nursing licenses, including but not limited to being unable to practice due to abuse of drugs or alcohol).

#### ***Alcohol & Drug Abuse Prevention (ADAP) Office***

The ADAP (Alcohol & Drug Abuse Prevention) office offers resources, education, and consultations to students, faculty, and staff regarding alcohol and other drug use and misuse. ADAP promotes healthy lifestyle choices that support academic success and enhance the campus learning environment. Visit our website at <http://www.emporia.edu/student-wellness/counseling-services/adap>.

#### **Basic Life Support (BLS) CPR Requirement**

Each ESU Nursing MSN student must upload proof of current BLS certification to the data management system upon acceptance to the MSN program. Students will not be admitted to the program without submission of the documentation. Students are responsible for maintaining proof of current BLS certification in the data management systems throughout the program.

#### **Health Policies**

Upon acceptance to the ESU Nursing MSN program and prior to admission and enrollment in any MSN course, the student must upload documentation of the following health requirements and immunization to the data management system. The student must ensure they maintain compliance with the health requirements/immunizations throughout their MSN program. Emporia State University does not assume responsibility for any cost associated with the health requirements/immunizations.

Failure to maintain compliance with the health requirements/immunizations may result in the inability of the student to fulfill the program obligations, which may ultimately result in the student being withdrawn from the MSN program. Additional health requirements may be required by the agency in which the student will complete their internship course.

## **Health Requirements/Immunizations**

### ***Health Screening***

Complete health history and physical exam, including lab results, without limitations to participate in the MSN program.

### ***Tuberculosis Screening***

Negative TB skin test, negative chest x-ray, or negative blood test within the past year and updated yearly.

### ***Tetanus Toxoid, Diphtheria, and Pertussis***

Tdap vaccine in the last ten years

### ***Measles Mumps & Rubella***

2 MMR vaccinations– Or – "Positive" titers

Pregnancy – MMR vaccination cannot be given during pregnancy. If a student is pregnant and not considered immune to measles, mumps, and rubella based on the above criteria, the student may not be allowed to participate in their internship course until after the vaccinations have been completed.

### ***Hepatitis B***

3 Hepatitis B vaccinations – or – "Positive" titer.

### ***Varicella (Chicken Pox)***

2 Varicella vaccinations – or – "Positive" titer.

### ***Influenza Vaccine***

Current influenza vaccine. Students who cannot or choose not to get the influenza vaccine annually may not be allowed to participate in the internship course until after vaccinations are complete or may be required to wear a mask.

### ***COVID Vaccine***

COVID vaccine. Students who cannot or choose not to get the COVID-19 vaccine must upload documentation of exemption or a signed and dated letter stating they choose not to get the vaccine. Students who do not have documentation of receiving the COVID-19 vaccine may not be allowed to participate in the internship course until after vaccinations are complete or may be required to wear a mask.

### ***Polio Vaccine***

Polio vaccine.