



EMPORIA STATE UNIVERSITY™

FEE PAYMENT INFORMATION

Spring 2025
Term: 202510

Before Classes Begin –January 6

- Excess financial aid will be available in the bank of your choice if the direct deposit process was complete and accurate prior to the financial aid refund process. Direct deposit must be set up by January 6, 2025 to receive excess aid in the bank account of your choice on January 10, 2025.
- Excess financial aid checks will be mailed to the student's **mailing address**. Verify your mailing address with the Registration Office.

1st Class Day – January 13

5th Class Day –January 17 – Fee Payment Due Date

- Students must be paid in full by midnight central time to avoid an administrative fee.
- Students will **NOT** be dropped from scheduled courses.
- \$50 administrative fee charged to all students with an account balance greater than \$100.

10th Class Day – January 24 – *Last Day for Tuition Refund*

- Any student wishing to withdraw from the University **MUST** initiate the withdrawal process through the Registration Office by this date to avoid charges.

February 20

- Student account balance greater than \$100 without a signed payment plan will be charged a \$50 late fee.
- \$50 late fee if payment not received on payment plan by February 20, 2025.

March 20

- Student account balance greater than \$100 without a signed payment plan will be charged a \$50 late fee.
- \$50 late fee if payment not received on payment plan by March 20, 2025.

April 20

- Student account balance greater than \$100 without a signed payment plan will be charged a \$50 late fee.
- \$50 late fee if payment not received on payment plan by April 20, 2025.

May 20

- Student account balance greater than \$100 will be charged a \$50 late fee on May 21, 2025.

Financial aid (grants, loans and scholarships) must be authorized AND disbursed to your student account to be considered a payment. Review details on the Hornet365.com student account to see if financial aid was applied to your spring 2025 bill.

Prior semester charges must be paid before a student can initiate spring fee payment.

Fee payment information is available at www.emporia.edu/studentbilling.

Contact our team at cashier@emporia.edu or 620-341-5135 with questions.
Cashier's Office is in Plumb Hall on the first floor.