

HLC Leadership Team Meeting
April 23, 2018
8:30-10:00 a.m.
Minutes

The “completed” status of the criterion feedback invitation and the student surveys was noted.

Thad reported that his updates to the Federal Compliance worksheet are almost ready.

Criterion teams were urged to complete their drafts to the best of their ability by May 15. Between now and then, Jo will continue to incorporate documents into the evidence repository. After May 15, Jo and David will review and edit the drafts.

David said he will work with Gwen this week to get the third party comment invitation out.

Discussion of the evaluation team that HLC has tentatively appointed: No obvious issues were noted, but David will check with a couple of ESU people who have past institutional connections to team members, just to make sure no conflicts of interest exist. David will reach out to the evaluation team chair this week to start establishing a working relationship.

Discussion of work to be accomplished this summer: Logistics of the visit will be planned in cooperation with the evaluation team chair. It was agreed that we should enlist the aid of Kelly Heine and her office to plan an effective strategy for preparing the university community for the visit.

Discussion of HLC Leadership Team meetings this summer. After comparing team members’ availability, it was agreed to schedule three meetings as follows:

- Third week of May (roughly in the middle of Jo’s and David’s review/edit of the criterion drafts)
- End of June (roughly in the middle of the team’s final check of the criterion drafts)
- Beginning of August (good time to review the site visit logistics plan and the messaging/education plan)

Discussion of Jo’s revised timeline: The team is comfortable with this.