

HLC Leadership Team Meeting
January 4, 2017
3:00 – 5:00 p.m.
Minutes

1. The Leadership Team's task—David
 - David provided an overview of the tasks to be coordinated and completed by the team to include:
 - Write the Assurance Argument and the Federal Compliance Report
 - Assemble the Evidence File
 - Prepare the campus for the Comprehensive Evaluation Visit (October 29-30, 2018)
 - Coordinate and host the visit
2. Jo provided the team with an HLC Standard Pathways Assurance Review Leadership Team Handbook and shared some specifics regarding the handbook, the HLC Assurance System and the HLC expectations for the Assurance Review.
3. The team determined that Spring 2017 monthly meetings would occur on Thursday mornings from 8:00 – 9:30 a.m. on the following dates:
 - February 2
 - March 9
 - April 6
 - May 4
4. February team meeting will focus on the Criteria. To prepare:
 - Read the Leadership Team Handbook (especially the Criteria & Assumed Practices and the Pathways for Reaffirmation)
 - Read the section of the 2014-15 Self Study on the Criterion you're assigned to. Consider how we addressed the Criterion then, and what has changed since then.
5. HLC Conference, March 31-April 4, Chicago
 - The roster of attendees for the HLC Annual Conference currently is:
 - David Cordle
 - JoLanna Kord
 - Jim Williams
 - Jim Persinger
 - Brent Thomas
 - Thad Davidson
 - Tammy Norman
 - We are awaiting confirmation from Cory Falldine, Michelle Hammond, Gary Wyatt, and Jason Brooks
6. Meeting adjourned at 4:45 p.m.